



Vidyasagar College for Women

(NAAC ACCREDITED)

39, Sankar Ghosh Lane

Calcutta - 700 006

Phone : 2241 8889

E-mail : office.vcfw@gmail.com

office@vcfw.org

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Date.....

The institution adopts the following measures for redressal of student grievances including sexual harassment and ragging cases


Vidyasagar College For Women is committed to fostering a safe and conducive learning environment for all its students. To address and redress student grievances, including cases of sexual harassment and ragging, the institution has established a comprehensive framework guided by statutory/regulatory bodies, awareness initiatives, and efficient redressal mechanisms.

1. Implementation of guidelines of statutory/regulatory bodies

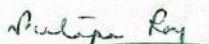
The institution rigorously adheres to the guidelines set forth by statutory and regulatory bodies pertaining to student grievances. These guidelines provide a structured framework for the prevention, identification, and resolution of various grievances, ensuring that the institution operates in compliance with legal and ethical standards.

2. Organization wide awareness and undertakings on policies with zero tolerance

Vidyasagar College For Women steadfastly upholds a culture of safety and respect through a comprehensive awareness mechanism. On its official website, the institution prominently declares "ZERO TOLERANCE against sexual harassment of women at the workplace and ZERO TOLERANCE against ragging within the premises of the College". The physical presence of this pledge is further emphasized via strategically placed display boards at key locations like the College Campus and Girls' Hostel Campus, with accompanying pictures ensuring constant visibility. This commitment echoes in the college's prospectus, and during the critical induction program, where a notice underscores the institution's dedication to a


DR. TAPAN ROY
Co-Ordinator, I.Q.A.C.
VIDYASAGAR COLLEGE FOR WOMEN
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harassment-free environment. Regular seminars and workshops, documented through pictures and reports, underscore the college's commitment to ongoing awareness and education, fostering a culture of respect and responsibility among all stakeholders.

3. Mechanisms for submission of online/offline students' grievances

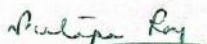
Vidyasagar College for Women prioritizes a transparent and accessible mechanism for the submission and redressal of grievances, including those related to ragging and sexual harassment. The institution has established three dedicated committees, namely the Grievance Redressal Cell, Anti-Ragging Cell, and the Internal Complaints Committee (ICC), to actively monitor and address complaints and grievances from stakeholders, with a specific focus on students. For online submissions, stakeholders can use the designated email address given in the website. Additionally, for offline submissions, a drop box is provided on campus. The college emphasizes utmost transparency in all administrative and governance matters and, in alignment with this philosophy, the Internal Quality Assurance Cell (IQAC) has meticulously designed a comprehensive workflow. This workflow outlines the entire process for submitting grievances, including ragging and/or sexual harassment, ensuring clarity for students on the procedures for lodging complaints and the subsequent redressal mechanisms. This approach reflects the institution's commitment to an open, accountable, and student-centric grievance resolution system.

4. Timely redressal of the grievances through appropriate committees

Vidyasagar College for Women recognizes the importance of timely redressal in fostering a sense of security and trust among its students. Appropriate committees, comprising qualified and impartial members, are in place to review and address the grievances. These committees follow a systematic and expedited process to investigate complaints and provide resolutions promptly.


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Relevant Extract of the Resolution of the Governing Body Dated 25.09.2018

Agenda 4

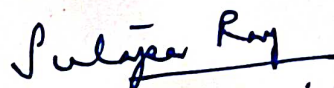
The Governing Body approves the formation of different Committees as forwarded by IQAC with inclusions of external members of the Governing Body, in every committee:

Grievance Redressal Cell

1. Dr. Subhra Bagchi (Economics) – Convener
2. Dr. Chaitali Basu (Political Science)
3. Dr. Patrali Ghosh (Philosophy) – Member, G.B.
4. Smt. Sima Biswas (Botany)
5. Dr. Shinjini Gan Choudhury (History)
6. Sri Anal Pal (Bengali)
7. Sri Jayanta Saha, Office Staff

Anti-ragging Cell

1. Dr. Maitrayee Basu Roy (Chemistry)- Convener
2. Dr. Nanda Mallick (Bengali)
3. Dr. Sankar Bakshi (Botany)
4. Dr. Somshankar Roy (History)
5. Dr. Anushree Chakroborty (Political Science)
6. Dr. Piyas Samanta (Physics)
7. Smt. Sadhana Bose, Councilor (Member GB)
8. General Secretary of Students' Union


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Relevant Extract of the Resolution of the Governing Body Dated 08.07.2022

Agenda 4

Formation of different committees as forwarded by IQAC is approved with inclusions of external Governing Body members, in every committee.

Grievance Redressal Cell

1. Dr. Rupali Chaudhuri, Principal-Chairperson
2. Smt. Swarnali Mishra, Govt. Nominee, GB
3. Dr. Sudakshina Ghosh (Zoology)- Convener
4. Smt. Moumita Ash (Library)- GB Member
5. Smt. Sima Biswas (Botany)
6. Dr. Rashi Subba (Botany)
7. Sri Anal Pal (Bengali)
8. Sri Jayanta Saha (Clerk)
9. Smt. Arpita Nag (Clerk)

Anti Ragging Cell

1. Dr. Rupali Chaudhuri, Principal-Chairperson
2. Dr. Kaushik Ghosh, Govt. Nominee, GB
3. Dr. Chaitali Banerjee (Zoology)- Convener
4. Dr. Sugata Gupta (Mathematics)
5. Dr. Joydip Ghosh (History)
6. Dr. Anushree Chakraborty (Political Science)
7. Dr. Baisakhi Roy (Geography)
8. Smt. Ajanta Saha Mandal (Botany)
9. General Secretary of Students' Union

Principal

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Relevant Extract of the Resolution of the Governing Body Dated 27.09.2019

Agenda 37

The Governing Body approves the formation of Collegiate Student Grievance Redressal Committee (CSGRC) forwarded by Grievance Redressal Cell as per UGC norms.

Collegiate Student Grievance Redressal Committee (CSGRC)

1. Dr. Rupali Chaudhuri, Principal (Chairperson)
2. Dr. Shubhra Bagchi, Associate Professor in Economics (Convener)
3. Dr. Chaitali Basu, Associate Professor in Political Science
4. Dr. Patrali Ghosh, Associate Professor in Philosophy
5. Ms. Tripti Jash, Special Invitee (Student Representative)

Sulajya Ray

Principal

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Relevant Extract of the Resolution of the Governing Body Dated 23.12.2021

Agenda 13(J)

The Governing Body approves the formation of new Collegiate Student Grievance Redressal Committee (CSGRC) as per UGC norms.

Collegiate Student Grievance Redressal Committee (CSGRC)

1. Dr. Rupali Chaudhuri, Principal (Chairperson)
2. Dr. Patrali Ghosh, Associate Professor in Philosophy (Convener)
3. Dr. Maitreyee Basu Roy, Associate Professor in Chemistry
4. Dr. Sudipa Pandit, Associate Professor in Chemistry
5. Ms. Tripti Jash, Special Invitee (Student Representative)

Principal

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Relevant Extract of the Resolution of the Governing Body Dated 14.09.2016

Table Agenda: 5

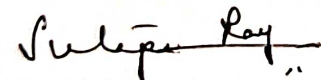
The Governing Body considers the request from the Principal for the formation of Internal Complaints Cell (ICC).

The ICC formed by the Governing Body comprises of:

1. Dr. Shubhra Bagchi (Convener)
2. Dr. Ashutosh Prasad Singh
3. Dr. Shobhona Sahoo
4. Dr. Patrali Ghosh (GB Member)
5. Dr. Anasuya Majumder
6. Sri Sayandeb Sinha

Smt. Lavina Bhattacharya, Students representative

The committee is start functioning with immediate effect.



Dr. Sutapa Ray

Principal

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Relevant Extract of the Resolution of the Governing Body meeting dated 11.09.2021 and meeting 18.09.2021 in continuation of the previous meeting

Agenda 18:

The Governing Body considers the request from the last ICC Convener, Dr. Shubhra Bagchi for formation of the new Internal Complaints Cell, ICC.

The newly formed ICC by the Governing Body comprises of:

Dr. Sudipa Pandit, Convener

Dr. Molly Ghosh, Member

Dr. Maitreyee Basu Roy, Member

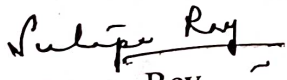
Prof. Anirudhha Ghosh, Member

Dr. Sashi Nath Mondal, (Prof. of Law), External Consultant

Sri Sayandeb Sinha, Head Clerk

Smt. Luxmi Bhattacharyya, Students representative

The committee to start functioning with immediate effect.


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Principal
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Relevant Extract of the Resolution of the Governing Body meeting dated 30.11.2022

Agenda: 3(iv)

The Governing Body approves the request from IQAC for the formation of new Internal Complaints Cell (ICC), as per guidelines of UGC.

The newly formed ICC by the Governing Body comprises of:

- Dr. Sudipa Pandit (Chemistry)- Presiding Officer
- Smt. Swarnali Mishra, Govt. Nominee, GB
- Dr. Patrali Ghosh (Philosophy)
- Dr. Sukanta Patra (Library)
- Sri Sayandeb Sinha (Head Clerk)
- Sri Jayanta Saha (Clerk)
- Sreya Saha (Student) 5th Sem
- Rishika Paul (Student) 5th Sem
- Eva Ghosh (Student) 3rd Sem

Dr. Sutapa Ray

Principal

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